
.th & .ไทย Domain Name Registration Guideline (3rd Level Domain)

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T.H.NIC Co., Ltd.

Part 1: General Principles and Requirements

1. Definitions and Interpretations

- **Registrar** refers to T.H.NIC Co., Ltd., the entity responsible for registering domain names under the country code top-level domains .th and .ไทย. It is responsible for establishing these .th and .ไทย Domain Name Registration Guidelines to serve as a guideline for domain registration operations under the framework of the .th and .ไทย Domain Name Registration Policy of the Thai Network Information Center Foundation and to inform the public regarding domain name registration services.
- **Registry Operator** refers to Thai Name Server Co., Ltd., the administrator of the domain name registry system. It is the agency responsible for managing and maintaining the registry system for Thailand's country code domain names, which constitutes the main technical infrastructure of the domain name system. It compiles, stores, and processes data for .th and .ไทย domain names received through the Registrar's system.
- **Domain Name** refers to the name assigned to a specific level of the domain. For example, in the domain name **thnic.or.th**, **thnic** is a second-level domain name and **thnic** is a third-level domain name. Domain names are read hierarchically from a lower level up to the top-level domain. In the example **thnic.or.th**, **thnic** is referred to as the Domain Name, and **.or.th** is referred to as the **Domain Extension** or **Domain Category**.
- **Domain Name Holder** refers to the person who has obtained the right to use the domain name lawfully, which can be an organization, Juristic Person, or Natural Person. If the holder is an organization or juristic person, they must appoint an individual to act as their representative or **Administrative Contact**. The Registrar shall register the domain name in the name of the holder, granting the right to use the domain name for the registered period or until the Registrar issues an order to cancel the domain name or orders otherwise.
- **Administrative Contact** refers to the person who performs the duty of submitting the domain name registration application and receives the rights to manage the domain name in the Registrar's system. The Administrative Contact may or may not be the same person as the Domain Name Holder.
- **Account Member** refers to a person who applies for membership in the Registrar's registration and domain management system. Members will have a **User Login** to access services such as registration, renewal, restoration, and modification of domain name information. The Member shall act as the "Domain Name Administrative Contact" or "Administrative Contact" for the domain names registered under their User Login account.
- **Organization Name** refers to the name of a juristic person, establishment, government agency, educational institution, foundation, or other entity registered with a government agency.

- **Activity or Project** refers to an activity or project, including but not limited to events, services, or platforms, organized by an organization or an agency under the affiliation of an organization. The activity or project must have clear objectives and defined start and end dates. If the duration of the activity or project is extended, additional information may be required subsequently.
- **Authorized Reseller** refers to those qualified as Authorized Resellers appointed by the Registrar to serve as a channel for domain name registration for the Registrar, and they are considered authorized representatives of the Domain Name Holder to act as their Administrative Contact.
- **Trademark** refers to a mark, symbol, or brand used with goods or services. Marks protected under the Trademark Act are of four types: Trademark, Service Mark, Certification Mark, and Collective Mark.
- **WHOIS Service** refers to the service for searching and verifying .th and .ไทย domain name information.

2. Qualifications of Domain Name Holder

- A Domain Name Holder must be a natural person, juristic person, government agency, institution, or organization that has a domicile, physical presence in Thailand, operates a business in Thailand, or has a legal representative in Thailand.
- **Verification of the Domain Name Holder's identity is performed for two purposes:**
 - To demonstrate rights for the domain name.
 - To prove and verify identity.
- **Identity verification can be done via the following methods:**
 - Submission of documents or copies of lawful documents in electronic format (e-Document).
 - Notification of reference data obtained from a reliable source (Authoritative Source).
 - Digital Identity Verification (Digital ID).
- The Domain Name Holder may choose one or more verification methods to achieve the objectives completely. **(New)** It is permitted to submit documents or notify information to demonstrate rights for the domain name to register the domain name first. The Domain Name Holder or Administrative Contact must submit lawful documents or copies in electronic format (e-Document) within **two to four weeks** after registration. If the Registrar does not receive the documents, they reserve the right to suspend the use of the domain name and renewal until documents are received.
- Holding more than one domain name may reference the identity verification used for existing domain names, provided such reference is consistent with the domain category and specific criteria of the referenced domain.

3. Domain Naming Criteria

- **Permissible English Characters:**
 - English letters: a to z (Case insensitive; A and a are considered identical)
 - Numbers: 0 to 9
 - Hyphen: - (dash)

- **Conditions and Restrictions for English Domain Names:**
 - **Length:** The domain name (excluding the extension, e.g., .co.th, .in.th) must be at least **two characters** and **no more than 63 characters**.
 - **No spaces** allowed in the domain name
 - **Position of Hyphen (-):** Must not be the **first** or **last** character of the domain name. Must not have consecutive hyphens
 - **Prohibited:** Use of special characters other than those specified
- **Permissible Thai Characters:**
 - Thai Consonants: ก to ฮ (including ก, ฅ, ฌ, ฎ and other characters in the consonant set)
 - Thai Vowels and Tone Marks: All vowels and all tone marks
 - Thai Numerals: ๐ to ๙
 - Arabic Numerals: 0 to 9 (must be used in combination with at least 1 Thai character)
 - Other Marks: e.g., Yamok (๓), Phinthu (.), Nikhahit (ั), Paiyannoi (๔), Karan (็)
 - Hyphen: - (dash)
- **Conditions and Restrictions for Thai Domain Names:**
 - **Prohibited:** Mixing Thai characters with English characters in the same domain name
 - **Length:** The domain name (excluding the extension, e.g., .ไทย, .ธุรกิจ.ไทย) must be at least **one or two characters** and **no more than 63 characters**.
 - **No spaces** allowed in the domain name
 - **Position of Hyphen (-):** Must not be the **first** or **last** character of the domain name. Must not have consecutive hyphens
 - **Prohibited:** Use of special characters other than those specified
- **General Restrictions:**
 - Reserved and Prohibited Words are not allowed unless permission is granted by the rightful owner of the specific reserved word, or until the Registrar examines the details and evidence and orders acceptance on a case-by-case basis.
 - Domain naming must not infringe on the rights of others and must not conflict with the Domain Name Registration Policy.

4. Data Use and Consent

- Members, Domain Name Holders, Administrative Contacts, and other contacts agree and consent to the Registrar (including Authorized Resellers) collecting, compiling, processing, using, disclosing, and publishing domain name data in any format or medium. This includes, but is not limited to, the Registry Operator's registration process, public internet services, or for any lawful purpose.
- These purposes include disclosure to third parties who are competent officials under relevant laws.
- The Registrar has a duty to publish registration data of the Domain Name Holder and contact information to provide **WHOIS services** for public benefit. The Registrar will implement personal data protection for WHOIS services in accordance with the Privacy Policy announced on the Registrar's website.
- The Registrar has a duty to compile, store, and process Domain Name Information according to WHOIS service standards to identify the person responsible for the domain name, consisting of identification and contact information of the holder, name server information, and other contact details.

- The Registrar has a duty to display other information regarding the domain name, such as the Registrar or Authorized Reseller name, registration date, expiration date, status, etc., to allow the public to search via WHOIS Lookup on the Registrar's website.

Part 2: Domain Name Categories and Specific Criteria

Domain Category	Domain Name Holder	Identity Verification	Naming Criteria
.co.th / .ธุรกิจ.ไทย	<p>Juristic Persons, Commercial Enterprises, Business Owners, Trademark Owners:</p> <ul style="list-style-type: none"> • Private business operators. • Enterprises or State Enterprises or other similar agencies registered with government agencies under specific laws • Trademark owners registered with the Department of Intellectual Property, Ministry of Commerce • Foreign entrepreneurs or trademark owners who have appointed a representative (Natural Person or registered Entrepreneur under Thai law) 	<p>Choose one of the following:</p> <ul style="list-style-type: none"> • e-Document: <ul style="list-style-type: none"> - Trademark Registration Certificate or (New) Documents supporting the application from the Trademark E-Filing system¹ - Company Affidavit / Certificate of Incorporation - VAT Registration (P.P. 20) - Commercial Registration - Business License issued by a government agency. - Act / Letter / License establishing a government agency - Official Letter / Business Letter certifying domain registration signed by an authorized person - (New) Law Office License/Certificate - (New) Lawyer Council Membership Card or Lawyer License • Authoritative Source: <ul style="list-style-type: none"> - Tax ID (RD) - Juristic Person Registration Number (DBD) - Commercial Registration Number (DBD) • Digital ID: <ul style="list-style-type: none"> - ThaiID - NDID <hr/> <p>Note 1: In case of using Trademark E-Filing application documents, the Trademark Registration Certificate must also be submitted once approved.</p>	<p>Must align with verification data:</p> <ul style="list-style-type: none"> • Based on Organization Name: Matches the full name, abbreviation, or part of the organization name, clearly communicating the organization's name • Based on Trademark: Matches the registered mark exactly in every character. May use the reading (pronunciation) specified in the registration certificate or application, or readings of universal symbols (e.g., "." read as Dot, "+" read as Plus). Cannot convert image-based trademarks into names or readings

Domain Category	Domain Name Holder	Identity Verification	Naming Criteria
.in.th / .ไทย	Domain names for everyone	<p>Choose one of the following:</p> <ul style="list-style-type: none"> • e-Document: <ul style="list-style-type: none"> - National ID Card² - Driver's License - Government Official ID Card - Work Permit in Thailand with Passport - (New) ID Card for persons without registration status (e.g., Tor.Ror. 13, Tor.Ror. 14) - Trademark documents (as above) - Corporate documents (as above) • Authoritative Source: (Same as above) • Digital ID: ThaiD, NDID <hr/> <p>Note 2: If under 20 years old (minor), parental consent evidence for domain registration is required.</p>	No specific criteria
.ac.th / .ศึกษา.ไทย	Educational Institutions: <ul style="list-style-type: none"> • Institutions or education service providers appointed or permitted by the Ministry of Education or under similar supervision • Educational institutions with Juristic Person status under Thai law • Learning service providers under government supervision 	<ul style="list-style-type: none"> • e-Document: <ul style="list-style-type: none"> - Act / Letter / Establishment License - Letter issued by the institution certifying domain registration, signed by an authorized person (e.g., Director, Rector) • Authoritative Source: <ul style="list-style-type: none"> - School Code (OBEC) 	Must align with verification data: <ul style="list-style-type: none"> • Based on Institution Name: Full name, abbreviation, or part of the name, clearly communicating the institution • Based on Project/Activity: Full name, abbreviation, or part of the activity/project name under the institution

Domain Category	Domain Name Holder	Identity Verification	Naming Criteria
.go.th / .รัฐบาล.ไทย	Government Agencies: (Referencing Cabinet Resolution Dec 17, 2002) <ul style="list-style-type: none"> • Central Administration (Ministry, Bureau, Department) • Provincial Administration • Local Administration / Local Administrative Organizations 	• e-Document: <ul style="list-style-type: none"> - Act / Letter / Establishment License - Official Letter certifying domain registration signed by an authorized person - Project/Activity Letter issued by an authorized person 	Must align with verification data: <ul style="list-style-type: none"> • Based on Organization Name: Full name, abbreviation, or part of the name • Based on Project/Activity: Full name, abbreviation, or part of the activity/project name under the agency
.or.th / .องค์กร.ไทย	Non-Profit Organizations: <ul style="list-style-type: none"> • Public Organizations, Independent State Agencies, Agencies using State Mechanisms (Ref Cabinet Resolution Dec 17, 2002) • Non-Governmental Organizations (NGOs) • Foreign organizations with appointed representatives under Thai law 	• e-Document: <ul style="list-style-type: none"> - Act / Letter / Establishment License - Letter issued by the organization certifying domain registration signed by an authorized person - Evidence of tax exemption - Letter certifying club/association signed by an authorized person - Project/Activity Letter 	Must align with verification data: <ul style="list-style-type: none"> • Based on Organization Name: Full name, abbreviation, or part of the name • Based on Project/Activity: Full name, abbreviation, or part of the activity/project name under the organization
.mi.th / .ทหาร.ไทย	Military Agencies: <ul style="list-style-type: none"> • Agencies under the Royal Thai Armed Forces structure, certified by the Directorate of Joint Communications, Royal Thai Armed Forces Headquarters 	• e-Document: <ul style="list-style-type: none"> - Letter issued by the Directorate of Joint Communications, Royal Thai Armed Forces HQ, certifying domain registration - Project/Activity Letter issued by an authorized person 	Must align with verification data: <ul style="list-style-type: none"> • Based on Agency Name: Full name, abbreviation, or part of the name • Based on Project/Activity: Full name, abbreviation, or part of the activity/project name

Domain Category	Domain Name Holder	Identity Verification	Naming Criteria
.net.th / .เน็ต.ไทย	Telecommunication Licensees: <ul style="list-style-type: none">• Organizations holding a telecommunications business license under the Telecommunications Business Act B.E. 2544 (2001) or relevant laws	• e-Document: <ul style="list-style-type: none">- Telecommunications Business License under the Telecommunications Business Act B.E. 2544 or relevant laws	Must align with verification data: <ul style="list-style-type: none">• Based on Organization Name: Full name, abbreviation, or part of the name

Part 3: Domain Name Management

1. Registration and Renewal of Domain Names

1.1 Domain Name Registration

- Only domain names with **Available** status can be registered.
- Registered domain names become active only when at least **two unique Name Servers** are specified.
- Domain names registered for less than five days are granted a grace period to be deleted and re-registered with the same registration term within five days from the deletion date without additional fees. This facilitates corrections (e.g., spelling errors). If the request is submitted after five days, standard fees apply.
- *Registration Steps:* 1. Login -> 2. Select Domain -> 3. Fill Application -> 4. Attach Verification Docs -> 5. Pay Fee -> 6. Registrar Verification -> 7. Approval Email -> 8. Registration Complete.

1.2 Registration and Renewal Period

- Registration period: Minimum one year, **maximum 10 years**
- Renewal period: Minimum one year, total remaining period not exceeding 10 years
- **(New)** If the identification document has an expiration date, the domain renewal cannot exceed the document's expiration date.
- **(New)** If the identification document expires, a new document must be submitted upon renewal.

1.3 Domain Status upon Expiration

- **Expired Status:** The domain enters this status upon passing the expiration date. It remains active for **five days** (Renewal Grace Period).
- **Hold Status:** If not renewed within five days after expiration, the domain enters Hold status and usage is suspended (Hold Period). The Administrative Contact can request to **Un-hold**.

- **Redemption Status:** If not renewed within **30 days** after expiration, the domain enters the Redemption Grace Period (the final phase before deletion). Restoration requires a restoration request, restoration fee, and renewal for at least one year within 30 days of entering this status.
- **Pending Delete:** After the Redemption period, the domain enters the deletion process and returns to **Available** status within five days.

2. User Account Management

2.1 User Account

- Users must register as members and provide personal information to serve as contact data for the Registrar.
- The email and password provided create a **User Login** for the system.
- Accounts inactive for over **two years** with no domains under management will be automatically deleted.

2.2 Requests in the System

- Domain registration requests are valid for **30 days**; duplicate requests by others are not allowed during this time.
- A user account (or related accounts suspected to be the same person) can submit requests for the same domain name no more than **two times within 60 days**.
- The Registrar reserves the right to cancel requests without prior notice.

2.3 Member Responsibility

- Members have the right to manage domains under their care. Any changes or data entries are the member's responsibility. The Registrar is not liable for damages caused by incorrect data entry leading to usage issues or loss of contact. Members must ensure contact information is accurate and reachable at all times.

3. Modification of Domain Information (Modify Domain)

Domain information can be modified, with history recorded in the WHOIS database. The Registrar categorizes data as:

- **Critical Information:** Domain Name Holder name and Administrative Contact's User Account
- **General Information:** Name Servers, contact details, etc.

Conditions and Procedures:

3.1 Changing Critical Information:

- **Domain Name Holder Name:** Refer to Section 4 (Transfer of Ownership)
- **Administrative Contact Account:** Refer to Section 5 (Change Login User or Domain Transfer)

3.2 Changing General Information: The Holder or Administrative Contact can modify this directly in the system.

4. Transfer of Ownership

4.1 Conditions and Evidence:

- The Holder or Administrative Contact must notify the Registrar in writing.
 - Subject: Request to transfer domain ownership
 - Details: Domain name, Transferor, Transferee, and reason
 - Signed by the authorized person with the company seal (if applicable)
- If the Holder is deceased or incapacitated, the person acting on their behalf/stakeholder must submit a letter.

4.2 Attachments:

- For legal rights changes: Relevant documents
- For authorized representative changes: New appointment letter

4.3 Consideration Procedure:

- Registrar reviews documents.
- If valid, the Registrar notifies relevant parties to record data and sign a **Letter of Consent**.
- Registrar signs the Letter of Consent and emails a copy to relevant parties.
- Registrar processes the transfer and updates WHOIS.

5. Change Login User or Domain Transfer

5.1 Conditions and Evidence:

- The Registrar processes these requests between **08:00 - 22:00 hrs** only.
- Transferring to a new Authorized Reseller requires a **renewal of at least one year** with the new Reseller.
- Registrar references notification from the current Holder or Administrative Contact.
- **Submission:** The Holder or Administrative Contact submits a written request:
 - Subject: Request to Change Login User or Domain Transfer
 - Details: Domain name, Holder, Old User Account, and New User Account (already registered)
 - Signed by authorized person with seal (if applicable)
 - If Holder is deceased/incapacitated, the stakeholder submits the request.
- **Procedure:** Registrar verifies documents and notifies both the Holder and Administrative Contact.
 - **Case 1 (Request by current Admin Contact):** Processed after renewal fee payment
 - **Case 2 (Request by Holder):** Registrar emails a warning to the current User Account at least **two hours** in advance.
 - If no objection or consent is received, the transfer proceeds.
 - If objected by the current Admin Contact, the processing time is extended to **24 hours**.

6. Dispute Resolution

- 6.1 Liability:** The Holder must not infringe on others' rights and is solely responsible for infringement, disputes, or conflicts regarding ownership or usage rights. The Holder must indemnify (protect) the Registrar from dispute mediation processes and any damages incurred.
- 6.2 Legal Proceedings:** If the Holder is a party to legal proceedings regarding the domain, they must cooperate with the Registrar's request to show copies of documents filed with the Court.
- 6.3 Suspension:** The Holder must accept temporary suspension of the domain during dispute resolution or conflict resolution processes, with prior notice from the Registrar.
- 6.4 Revocation/Transfer:** The Holder must accept the revocation or transfer of the domain when the dispute concludes with a final judgment/order from a Thai Court or other dispute resolution processes, with prior notice from the Registrar.